

	<p align="center"><b>London Borough of Hammersmith &amp; Fulham</b></p> <p align="center"><b>HOUSING HEALTH AND AND ADULT SOCIAL CARE SELECT COMMITTEE</b></p> <p align="center"><b>19 February 2014</b></p>
<p><b>WORK PROGRAMME AND FORWARD PLAN 2013-2014</b></p>	
<p><b>Report of the Director of Law</b></p>	
<p><b>Open Report</b></p>	
<p><b>Classification - For Scrutiny Review &amp; Comment</b></p> <p><b>Key Decision: No</b></p>	
<p><b>Wards Affected: All</b></p>	
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## **1. EXECUTIVE SUMMARY**

- 1.1 The Committee is asked to give consideration to its work programme for this municipal year, as set out in Appendix 1 of the report.
- 1.2 Details of the Key Decisions which are due to be taken by the Cabinet at its next meeting are provided in Appendix 2 in order to enable the Committee to identify those items where it may wish to request reports.

## **2. RECOMMENDATIONS**

- 2.1 The Committee is asked to consider and agree its proposed work programme, subject to update at subsequent meetings of the Committee.

## **3. INTRODUCTION AND BACKGROUND**

- 3.1 The purpose of this report is to enable the Committee to determine its work programme for this municipal year 2013/14.

#### **4. PROPOSAL AND ISSUES**

- 4.1 A draft work programme is set out at Appendix 1. The list of items has been drawn up in consultation with the Chairman, having regard to relevant items within the Key Decision list and actions and suggestions arising from previous meetings of this select committee.
- 4.2 The Committee is requested to consider the items within the proposed work programme and suggest any amendments or additional topics to be included in the future, whether for a brief report to Committee or as the subject of a time limited Task Group review or single issue 'spotlight' meeting. Members might also like to consider whether it would be appropriate to invite residents, service users, partners or other relevant stakeholders to give evidence to the Committee in respect of any of the proposed reports.
- 4.3 Attached as Appendix 2 to this report is the list of Key Decisions to be taken by Cabinet at its next meeting, which includes decisions within the relevant Cabinet Members portfolio areas which will be open to scrutiny by this Committee should Members wish to include them within the work programme.

#### **5. OPTIONS AND ANALYSIS OF OPTIONS**

- 5.1. As set out above.

#### **6. CONSULTATION**

- 6.1. Not applicable.

#### **7. EQUALITY IMPLICATIONS**

- 7.1. Not applicable.

#### **8. LEGAL IMPLICATIONS**

- 8.1. Not applicable.

#### **9. FINANCIAL AND RESOURCES IMPLICATIONS**

- 9.1. Not applicable.

#### **10. RISK MANAGEMENT**

- 10.1. Not applicable.

#### **11. PROCUREMENT AND IT STRATEGY IMPLICATIONS**

- 11.1. Not applicable.

**LOCAL GOVERNMENT ACT 2000**  
**LIST OF BACKGROUND PAPERS USED IN PREPARING THIS REPORT**

<b>No.</b>	<b>Description of Background Papers</b>	<b>Name/Ext of holder of file/copy</b>	<b>Department/ Location</b>
1.	None		

**LIST OF APPENDICES:**

- Appendix 1 - List of work programme items
- Appendix 2 - Key Decision List